



# Winfield-Foley Fire Protection District

PO Box 118 \* Winfield, Mo. 63389 \* Ph: 636-566-8406 \* Fax 636-668-8123  
bbyram@wffpd.org

## APPLICATION FOR OCCUPANCY PERMIT

Date of Application: \_\_\_\_\_

911 Approved Building Address: \_\_\_\_\_ Suite #: \_\_\_\_\_

Business Name or Subdivision Name: \_\_\_\_\_ Lot #: \_\_\_\_\_

Location: (Circle one) City Limits Winfield // City Limits Foley // Rural Winfield // Rural Foley // Other \_\_\_\_\_

Owner or Company Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Mailing Address \_\_\_\_\_ Cell #: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Fax # \_\_\_\_\_

Type of Work	Type of Occupancy	
Occupancy Re-occupancy Re-Inspect  Other: _____	<p align="center"><b>Residential</b></p> Single Family Duplex Multifamily (3 or more units)  Other: _____	<p align="center"><b>COMMERCIAL</b></p> Assembly Business Educational Factory High Hazard Institutional Mercantile Storage Utility/ Misc.

**Basement:**      Finished                      Unfinished                      N/A  
**Garage:**        Attached                              Detached                        Under Living Space        N/A  
**Exterior:**        Brick (percentage \_\_\_\_\_)    other  
**Fire Alarm System:**              Yes                                  No  
**Mobile or Modular Home**            Yes                                  No

I certify that I am the owner or agent authorized to apply for this permit and all information herein is true and correct. I understand that occupancy or use is not granted until the final inspection is approved. All requirements (attached) must be done for a passable inspection. Smoke and or Co2 detectors must be in working order. Re-inspection fee of \$40.00 must be paid before a re-inspection will be made. A 48hr. notice is required for all scheduled inspections. Submission of application grants the Districts Code Official or their Deputy right of entry to perform inspection(s).

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

OFFICE USE ONLY Revised 6/2009		
Const Type _____	Use Group _____	Comments _____
Plans Approved _____	Date _____	Permit Fee \$ <u>\$75.00</u>
Permit Issued By _____	Date _____	Entry Date _____
Permit Number# _____		



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## PERMIT AND INSPECTION REQUIREMENTS FOR Occupancy or Re-Occupancy

The following is a list of things that we will be checking when we do the inspection. Please prepare for this prior to scheduling an inspection. We require twenty-four (48) hours notice for inspections. If additional inspections are required there will be an additional charge of \$40.00 per inspection, which is due before request of a scheduled re-inspect.

- A. No double cylinder (key needed to lock and unlock from inside and out) dead bolts are allowed. Use only the thumb turn type.
- B. All handrails and banisters must be installed at time of inspection.
- C. Fireplaces shall be fitted with approved screens, or glass doors.
- D. Street address numbers (911 approved addresses) must be 4 inches tall and installed (see diagram "A") on the house and clearly visible from the street. If the house is not visible from the street, the address may be 3 inches tall on both sides of the mailbox provided the mailbox is next to the driveway. All addresses on the mailboxes must be of a permanent affixed type.
- E. If building has fuel fired appliance or heating then Carbon Monoxide detector will be required. Electric with battery backup and installed per manufacturer recommendations.
- F. Smoke detectors must be placed and will be checked.
  - 1. One in each sleeping room.
  - 2. One in each hallway in the immediate area of sleeping rooms.
  - 3. On each additional story of the dwelling, including basements but not including crawl spaces and uninhabitable attics.

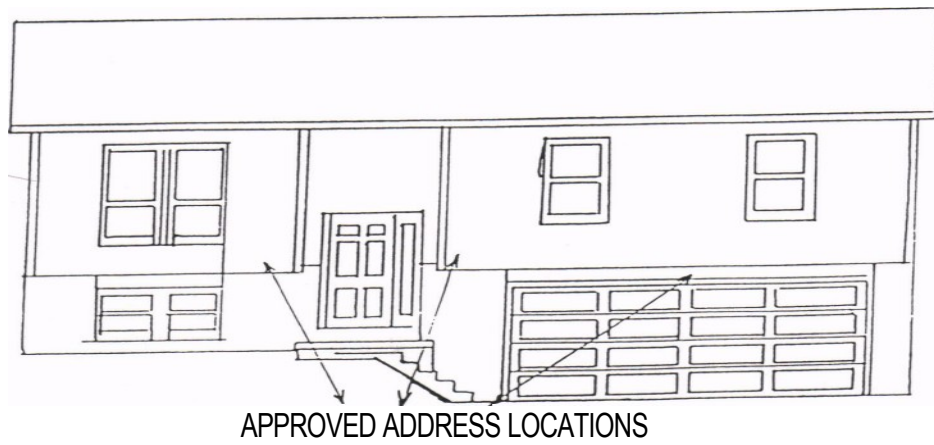
**Any items above that do not pass will become an automatic inspection failure.**

**Inspection will have to be rescheduled, and a \$40.00 re-inspect fee must be paid before scheduling of re-inspect.**

**You can get a 911 Approved address by calling 1-636-528-2911**

DIAGRAM "A"

APPROVED ADDRESS LOCATIONS



**IF THE HOUSE IS NOT VISIBLE FROM THE STREET, THE ADDRESS MUST ALSO BE ON BOTH SIDES OF THE MAILBOX.**